

PUBLISHING TECHNOLOGY PLC
JOB DESCRIPTION

Division/Department: Engineering
JOB REF: SOL046
JOB TITLE: Engineering Team Lead
REPORTING TO: Engineering Manager
JOB TYPE: Full Time/Permanent
LOCATION: Bath (alternate location: Oxford)
PURPOSE OF JOB
<p>To lead teams of engineers in the delivery of:</p> <ul style="list-style-type: none"> - Strategic engineering projects - Maintenance and support of one or more Publishing Technology applications - Improvements to the architecture of PT Systems through R&D activities
KEY RESPONSIBILITIES
MAIN/CORE TASKS
<p><u>Team Leading</u></p> <ul style="list-style-type: none"> • Take day to day responsibility for teams of engineers and developers both internal and external (e.g. 3rd parties and contract staff). • Liaise with business stakeholders and customers to understand priorities for engineering work • Assist the Engineering Manager in creating plans to meet agreed priorities, providing estimates for technical tasks and highlighting technical risks. • Assign engineering tasks to individual engineers. Track progress on tasks and resolve or escalate issues. Report progress to the Engineering Manager and other stakeholders. • Ensure quality of engineering deliverables for example using design walk throughs, code reviews, monitoring of test results • Enforce agreed standards and development practices • Act as a mentor to support the personal and technical development of the engineers, e.g. by encouraging internal knowledge sharing; undertaking internal training; arranging external training. • Carry out appraisals for team engineers as required by the Publishing Technology appraisal system • Co-ordinate with other technical teams (e.g. System Admin, Database teams) • Manage holidays & sick leave

Technical

- Take overall responsibility for the engineering infrastructure for one or more PT systems
- Provide technical leadership and direction to engineers
- Authorise and manage the deployment of software between development, test, beta and production environments
- Support the Technical Architect in the ongoing development of the PT architecture

Contribute as an engineer (e.g. write and test code) to implementation of new

projects, maintenance of existing code and R&D exercises. **Design and Analysis**

- Be involved in design and analysis stage of new projects
- Work with Customers, Product Management and Engineering team members to help specify new projects
- Investigate and report on new technologies as directed by the Engineering Manager and Technical Achitect
- Produce technical specification documents
- Identify problem areas and recommend improvements to internal processes

Customer Liason

- Assist sales teams with responses to Requests for Proposal (RFP) and requests for Information (RFI)
- Conduct demonstrations of PT Products to customers
- Understand requirements for bespoke customer developments
- Submit designs to Customers for approval

SPECIAL TASKS

N/A

FLEXIBILITY STATEMENT

The fast moving nature of the company's business also means that you may, from time to time, be asked to perform roles outside your original job description. This allows the company to utilise its people in the best possible way at all times and to help employees make their contribution to a changing environment.

INTERNAL RELATIONSHIPS

- PT Customers to understand technical requirements,
- Technical Architect
- Product Management regarding the development plans for internal systems
- Client Management team regarding bugs and enhancements to current systems
- The Ingenta engineering teams
- Systems Administration

EXTERNAL CONTACTS

Some liaison with third parties including technology partners and customers is required.

Interested applicants should send their CV or resume to recruitment@publishingtechnology.com quoting the above job reference.